

Instructions

FOR AUTHORS



MIMS Journal of Paediatrics, Obstetrics & Gynaecology (MIMS JPOG) is a peer-reviewed journal of clinical reviews that covers all aspects of paediatrics, obstetrics and gynaecology, with a focus on patient and disease management. The Journal is published every 2 months in Hong Kong, Singapore, Malaysia, Indonesia and the Philippines.

EDITORIAL AND PEER REVIEW

All review articles and case studies submitted will undergo a prompt evaluation by the Editor for appropriateness of publication in **MIMS JPOG**. Once accepted, all clinical review papers will be sent to expert consultants for peer review. We adopt a blinded peer review approach, which means the identities of authors and that of the reviewer are kept confidential.

Accepted manuscripts are copyedited according to journal style and returned to the authors for final approval. Authors are responsible for all statements made in their work and should ensure the accuracy of the content.

CATEGORIES OF ARTICLES

Clinical Reviews

Systematic critical assessments of literature and data sources pertaining to clinical topics. Reviews should emphasize factors such as cause, diagnosis, prognosis, treatment and prevention. A list of up to five key points of the article should be provided.

Reviews are, in general, invited papers from recognized experts in a specific field, however unsolicited papers of good quality are also welcome. The paper should not exceed 3,000 words, and the number of references cited should be limited to 40.

Reviews with substantial educational value will be included as continuing medical education articles. Authors of selected articles are requested to include 10 true/false questions for readers to respond. Please provide answers separately with explanations. The quiz questions should be in the form of declarative statements with an objective to test not only recall of a specific fact, but also comprehension and application of information presented in the article. Authors should be careful to:

- Test significant content and avoid trivial statements;
- Write statements that can be classified unequivocally as either true or false and avoid ambiguity;
- Avoid taking statements verbatim from the text, which a candidate could easily check back. Paraphrase statements wherever possible;
- Not deliberately try to “trick” candidates with questions;
- Construct statements that have only one major point;
- Avoid using negative statements, as these are unnecessarily confusing; and
- Avoid referring to information that cannot be found in the article or is not inferred by the article’s content.

Case Studies

The text should not exceed 1,000 words. References should be limited to 20. Case studies should be divided into the following sections:

- Presentation
- History
- Clinical and Laboratory Examination
- Diagnosis
- Treatment
- Comment

Pictorial Medicine

An interesting photo illustrating a clinical problem, accompanied with an explanatory text not exceeding 150 words.

Letters to the Editor

Letters may be sent to the Editorial Office by e-mail to enquiry@mimsjpod.com or posted on the MIMS JPOG website at www.mimsjpod.com. Letters should not exceed 300 words, have no more than five references and contain no more than one illustration. Letters may be edited prior to publication.

Book Reviews

Book reviews are prepared by invited reviewers commenting on newly published books with interesting clinical topics. Book reviews should be limited to 200 words.

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MANUSCRIPT SUBMISSION

All material is assumed to be submitted exclusively unless otherwise stated, and must not have been published previously in print or electronic format, and is not under consideration by another publication or electronic medium.

Criteria

Only papers written in English will be considered for publication. For clinical reviews, statements are best supported by data and references. The topic should be of interest and relevance to the practice of paediatrics, obstetrics and gynaecology in Asia.

Procedure

Submission by e-mail: The manuscript should be prepared in Microsoft Word format and submitted as an e-mail attachment to enquiry@mimsjog.com. Tables

can be submitted in either Microsoft Word or Excel format, and illustrations in .tif or .jpg format with high quality resolution (at least 300 dpi).

Copyright and Disclaimer

Authors of accepted manuscripts are required to sign and return a disclaimer form, disclosing any financial interest and confirming acceptance of copyright to **MIMS Journal of Paediatrics Obstetrics and Gynaecology**. Authors are responsible to ensure that permission is obtained for the use of any copyrighted text or illustrations.

MANUSCRIPT PREPARATION

Title Page

A title page should contain the following information:

- Title of the paper
- Full names of all authors
- Academic qualifications of all authors
- Titles and affiliations of all authors
- E-mail, mailing address, telephone and fax numbers of the corresponding author

Abstract/Introduction

(Clinical Reviews only) The abstract should be a concise outline of the main purpose of the paper containing approximately 50 words.

Illustrations/Figures

Illustrations include photographs, photomicrographs, charts and diagrams; they must be of professional quality and of a size permitting some reduction in the final copy. Patient identification should be obscured, and transfer arrows should be used to indicate subtle but salient points.

Tables

Each column should have a short or abbreviated heading. Place explanatory matter in footnotes, not in the heading. Non-standard abbreviations used in each table should be defined in the footnotes.

Language and Style

British spelling is used. Système International (SI) units are used except for blood pressure values which are to be reported in mm Hg. For the expression of length, area, mass and volume, metric system is used. Temperatures are to be given in degree Celsius. Non-proprietary names of medical substances should be used unless the specific brand/trade name of a drug is directly relevant to the discussion.

References

References must be numbered consecutively in order of appearance in the text. When listing references, follow the Vancouver style. Journal names should be abbreviated according to Index Medicus. List all authors and/or editors up to six; if more than six, list the first three and et al. Examples for referencing style:

Journal article:

1. McCaffery K, Forrest S, Waller J, et al. Attitudes towards HPV testing: a qualitative study of beliefs among Indian, Pakistani, African-Caribbean and white British women in the UK. *Br J Cancer* 2003;88:42-46.

Book:

2. Lask B, Bryant-Waugh R. *Anorexia Nervosa and Related Eating Disorders in Childhood and Adolescence*. 2nd ed. Hove: Psychology Press; 2000.
3. Wolf A. Analgesia in the neonate. In: *Textbook of Neonatology*, 3rd ed. Edinburgh: Churchill Livingstone; 1999.

Website:

4. Lepine LA, Hillis SD, Marchbanks PA, et al. Hysterectomy surveillance-United States, 1980-1993. Available at www.cdc.gov/mmwr/preview/mmwrhtml/00048898.htm. Accessed December 10, 2001.

Thesis:

5. King L. *Modern Literary Apparitions and Their Mind-Altering Effects* [master's thesis]. Evanston, Ill: Northwestern University; 1994.